

RECORD OF PROCEEDINGS

Minutes of A Regular Council

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held June 17

20 25

On this day the Glandorf Village Council and Board of Public Affairs met in regular session. Calling the meeting to order at 7:30 pm with the Pledge of Allegiance was Mayor David Dalrymple. The following members were present: Dale Warnecke, Zachary Klausing, Kristen Gerding-Heffner and Doug Trombley. Absent: Brian Inkrott and Scott Buckland. Board of Public Affairs member present were: Brian Seimet and Chris Recker. Absent: Derrick Schierloh.

Others present were: Sharon Stechschulte, Joyce Fuerst, Mark Kaufman, Alan Wrasman, Jared West, Roger, Cheryl and Emily Koch representing the Music Garden committee, Rosemary Buerger and Steve McKee representing the Glandorf Lions Club, Shane Stechschulte and Jeremy Schroeder representing the Glandorf Park Board and village residents.

The minutes from the May 8, 2025 regular council meeting were e-mailed by Fiscal Officer Sharon Stechschulte to all council members. A motion approving the minutes was made by Trombley and seconded by Gerding-Heffner. All members were in favor.

Bills were e-mailed by Fiscal Officer Sharon Stechschulte. Motion approving the bills was made by Warnecke and seconded by Trombley. Warnecke abstained from all K&L invoices. All members were in favor.

The mayor reported that the funds have been received from the State for the land purchase for the canoe/kayak launch land and the closing will be next week. Rosemary Buerger noted that they have talked to Weigand Construction about being the project manager on the canoe/kayak launch project. A site development plan still needs finalized. She will know more soon. The mayor also noted that no work can be done on this land until the closing takes place.

The catch basins on N Main Street have been moved in preparation of the repaving to be done by Ward Construction mid-July. The sidewalks in front of Glandorf Lumber have been done and the rest of the required sidewalks will be done soon per Kristen.

The 2 solar-powered radar speed signs have been ordered and should be here by the end of the June. These will be installed on Main Street in July.

Glandorf Telephone will be running the lines for the new wi-fi routers and cameras in the main park soon. The actual equipment is in also. The DVR and monitor will be kept in the copy room and will hold 14 days of data in the event it is needed.

The village received a corporate buy-down grant ("discount") from AEDGrant.com. Sharon is still checking with Blanchard Valley Health Systems on a donation. The first AED unit will be placed near the concessions/restroom building at Deters Park. Klausing made a motion to purchase one AED unit for an amount not to exceed \$3,000 (if needed). Warnecke made a second motion. All members were in favor.

Leopold Construction will be working on the Fire Station sewer repairs mid-July. This will involve cutting out the current sewer line and replacing with a larger sewer line.

The mayor contacted Ottawa and Pleasant Township regarding splitting the cost to epoxy the Fire Station after the sewer line is replaced. The estimate from A&R Concrete is \$17,500. Both townships replied that they would pay some of the cost leaving a balance of \$5,000 yet. The mayor asked council if they would be willing to

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pay this balance. After discussion a motion was made by Gerding-Heffner to cover this cost. A second was made by Trombley. Roll being called, vote was as follows:

Inkrott	n/a	Buckland	n/a
Warnecke	Nay	Gerding/Heffner	Aye
Klausing	Aye	Trombley	Aye

The Music Garden committee was present to give an update. The concrete and landscaping are complete. There was discussion on the area's that match up to the current grass. This area can be mowed, however, the mowers will need to go over the new sidewalks potentially leaving marks and grass. The mayor will be getting a quote on artificial turf in these areas.

There was also discussion by the Music Garden committee regarding painting the new concrete colors to allow for a multi-sensory experience and a vibrant entrance into the area. They will be getting an estimate from Custom Concrete/Ryan Hovest on this soon and will have more information at the next council meeting.

The Music Garden committee will be hosting a Princess in the Park event on August 23<sup>rd</sup> to raise funds for the Music Garden. There will be food, face painting, hair up-do's and pony rides for all participants. They have sold 120 tickets and have 65 on the waitlist. They may add another time slot on this day due to the demand.

The Music Garden also requested permission to sell and install bird houses. The bird houses will be painted by the purchaser and installed on poles around the Music Garden. The bird houses will be solid on all 4 sides and birds would not be able to use them. All members were in favor.

Lastly, the Music Garden committee presented wording that will put on a descriptive plaque explaining the St. Cecila statue. This will be reviewed by the village solicitor. An update will be provided at the next council meeting.

The Bombshelter owners (Joe & Devan Gossard) are requesting a D-5 liquor permit from the State of Ohio. The village was notified of this request mid-May and filed for a 30-day extension automatically to get council approval. The D-5 permit will allow the sale of beer, wine and mixed beverages until 2:30 am. Currently, they have permits that allow for alcohol sales until 1:00 am. Joe Gossard was present at the meeting and noted that the extended timeframe will be used for special occasions/events only and would allow them to replace the D-1, D-2 and D-3 renewals with one permit. Trombley made a motion to approve the new permit noting that an ordinance needs to be done to define how the new permit will be managed. Warnecke seconded this motion. Roll being called, vote was as follows:

Inkrott	n/a	Buckland	n/a
Warnecke	Aye	Gerding/Heffner	Aye
Klausing	Aye	Trombley	Aye

The budget committee will be meeting on June 19<sup>th</sup> at 6:00 pm to review the 2026 budget. The budget hearing will be on July 15<sup>th</sup> at 7:00 pm and posted in the Putnam County Sentinel on July 2<sup>nd</sup> and 9<sup>th</sup> publications.

The village was notified that the 40<sup>th</sup> Round of the Ohio Public Works Commission Grant Applications has opened and are due to the Putnam County Commissioners by September 5<sup>th</sup>. The mayor asked council if there are any outstanding items they would like done around town.

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The mayor and Sharon continue to work with Reveille on the new permitting forms. These should be available for council to approve by the next council meeting.

Sharon e-mailed the annual insurance renewal documents to council for approval. The premium increase was \$1,480 and included a 3% PPE automatic FMV increase and added the Deters Park restroom/concession building FMV of \$250,000. Warnecke made a motion to approve the renewal and Gerding-Heffner seconded. All members were in favor.

Sharon also received the Fire Department Accident & Health Renewal policy notice. The increase from 3 years ago is \$56. Council advised Sharon to pay all 3 years upfront to save \$274.

Sharon advised council that our current insurance provider, Ohio Plan Risk Management thru Hylant Administrative Services allows for a first year 50% reimbursement on a Lexipol membership. The reimbursement decreases a little every year after. Police Chief, Jared West, believes the software would assist him in his job duties by providing the latest and most up to date information on police related issues. Council advised the Police Chief to get a quote on the annual subscription.

Sharon requested permission to attend the OML Municipal Income Tax Seminar on July 9-11, 2025 in Columbus. The cost is \$400 for OML Members plus 2 nights hotel, meals & mileage. All members were in favor.

Lastly, Sharon requested approval to upgrade/convert the utility billing software to Governmental Accounting Solutions Inc. There will be a one-time software and conversion cost of \$9,300 with an annual fee of \$1,600. All members were in favor.

Police Chief, Jared West, requested approval to attend an Advanced SRT Training in the fall. The cost is \$750 plus the ammunition. All members were in favor.

The Police Chief also noted that he is working on removing an unregistered vehicle from 430 Anthony Ave.


After discussion it was decided to not have AEP install street lights past 386 Park Street to the village limits.

BPA President, Chris Recker noted that the Community Matrix report was done and the annual CCR which is due by June 30<sup>th</sup> will be done soon. He also noted that the last TTHM levels were good.

The mayor thanked Melvin Nomina for painting the bell in front of the Village Administrative building and for assisting with the camera installation in the park.

The next council meeting was scheduled for July 15th at 7:30 pm.

With no further business at hand, a motion to adjourn was made by Klausing and seconded by Warnecke. All members were in favor.

  
Mayor

  
Fiscal Officer