

RECORD OF PROCEEDINGS

Minutes of A REGULAR COUNCIL

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held JANUARY 3

2023

On this day the Glandorf Village Council and Board of Public Affairs met in regular session. Calling the meeting to order at 7:30 pm with the Pledge of Allegiance was Mayor Charlie Schroeder with the following members present: Brian Inkrott, Dale Warnecke, Zachary Klausing, Scott Buckland, Kristen Gerding-Heffner and Douglas Trombley. Board of Public Affairs members present were: Chris Recker, Brian Seimet and Derrick Schierloh.

Others present were: Fiscal Officer Sharon Stechschulte, Fiscal Officer Assistant Joyce Fuerst, Police Chief Jared West, Village Maintenance Superintendent Mark Kaufman, Planning Commission members Carol Dalrymple & Curtis Miller, Elton Schroeder & Don Inkrott from Christ the King, and village residents Richard and Darlene Stechschulte, Chad Okuley, Gene Warnecke and Thomas Nienberg.

A motion was made by Douglas Trombley to elect Brian Inkrott as Council President. This motion was seconded by Scott Buckland. All members were in favor.

Minutes from the December 6, 2022 regular council meeting were read by Fiscal Officer Sharon Stechschulte. Motion approving the minutes as read was made by Kristen Gerding-Heffner and seconded by Zachary Klausing. All members were in favor.

The minutes from year-end close out meeting held December 29, 2022 were read and motion was made by Scott Buckland approving these minutes and seconded by Dale Warnecke. All members were in favor.

Bills were presented by Fiscal Officer Sharon Stechschulte. Motion approving the bills was made by Douglas Trombley and seconded by Kristen Gerding-Heffner. All members were in favor.

The following individual were appointed to the following committees for the year beginning January 1, 2023.

Street Commission

Kristen Gerding-Heffner
Douglas Trombley
Dale Warnecke

Personnel Committee

Kristen Gerding-Heffner
Brian Inkrott
Dale Warnecke

Street Commissioner

Mark Kaufman

Utility Maint Supervisor

Mark Kaufman

Finance Committee

Scott Buckland
Brian Inkrott
Zachary Klausing

Planning Commisison

Charles Schroeder
Sharon Stechschulte
Brian Inkrott
Dale Warnecke
Zachary Klausing
Carol Dalrymple (thru 12/31/24)
Don Pierson (thru 12/31/24)
Rodney Nuveman (thru 12/31/26)
Kevin Koch (thru 12/31/26)
Curtis Miller (thru 12/31/28)

RECORD OF PROCEEDINGS

026

Minutes of A REGULAR COUNCIL

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held JANUARY 3 (CONTINUED)

20 23

Port Authority Representative

Joyce Fuerst

Fire Chief

Dan Warnecke

Police Chief

Jared West

Park Board Committee

Duane & Sara Siefker

Chuck & Darla Daniels

Shane & Anita Stechschulte

The second reading for Ordinance No 1513 revising the water shut off procedure for past due utility bills was given. Motion approving the second reading was made by Brian Inkrott and seconded by Scott Buckland. Roll being called, vote was as follows:

Inkrott	Aye	Buckland	Aye
Warnecke	Aye	Gerding-Heffner	Aye
Klausing	Aye	Trombley	Aye

The second reading for Ordinance No 1514 approving the zoning change request from the Ottawa-Glandorf School Board was given. This would change parcel No. 31-551000.0000 and Parcel No. 31-028110.0000 from R-1 to R-2. Motion approving the second reading was made by Zachary Klausing and seconded by Dale Warnecke. Roll being called, vote was as follows:

Inkrott	Aye	Buckland	Aye
Warnecke	Aye	Gerding-Heffner	Aye
Klausing	Aye	Trombley	Aye

Elton Schroeder from Christ the King presented their vision for the new Christ the King Conference Center. Christ the King is a 501©(3) organization. The current estimate to complete this project is \$15-20 million dollars. The Center will include 30 rooms, 1-3 cabins, a conference center, chapel, restaurant, museum, and private prayer spaces. They are estimating employment of 20-30 people with half being paid and the other half volunteering.

Resolution #2206 was presented to Council by Mayor Charles Schroeder. This resolution will transfer the current CRA Agreement with Glandorf Feed & Grain to Gerald Grain Center. Roll being called, vote was as follows:

Inkrott	Aye	Buckland	Aye
Warnecke	Aye	Gerding-Heffner	Aye
Klausing	Aye	Trombley	Aye

A funding request was made by the Tom Schroeder family for the replacement of their father's veteran banner that was destroyed by a semi. Council agreed to pass on this request.

Mayor Schroeder asked Council if they wanted to pursue the hiring of maintenance help for the summer of 2023. A personnel committee meeting was set for January 17th at 7:30 to discuss further. Council asked Village Maintenance Superintendent Mark Kaufman to come up with a list of tasks that this person could help with.

RECORD OF PROCEEDINGS

Minutes of A REGULAR COUNCIL

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held JANUARY 3 (CONTINUED)

20 23

The annual state of the village was given by Mayor Schroeder. He noted that the water infiltration system is down due to the work done this last past year and the continued preventative maintenance in place. The village vehicles are all in good shape with the oldest being a year 2005. Reveille will wrap up its work by late summer to early fall. There is the potential for a storm sewer project from the City Building to the Park and south.

Village Solicitor Theresa VonSossan stated there are no potential legal issues at this time for the annual state of the village.

Board of Public Affairs President Chris Recker noted that they are waiting on the next TTHM test before pursuing the recommended EPA suggestions. He also clarified that the new GPS/digital mapping system is something we are changing to internally. We would rent the equipment from Bockrath and Associates and the Board of Public Affairs would identify the assets. The information collected would be entered into a software. They are still exploring which software is best. The equipment rent is \$60/day, training of less than 4 hours is \$130/day and then approximately \$1,000 annually for the maintenance and license fees. Mayor Schroeder noted that it is best to identify the assets prior to the trees greening up in the spring. A motion to proceed with renting the equipment and to start the identification process was made by Douglas Trombley and seconded by Kristen Gerding-Heffner. All members were in favor.

Chris Recker also noted that they will be working on updating the continency plan in January.

Village Maintenance Superintendent Mark Kaufman stated that both the water and sewer usage numbers are down indicating that the lateral line rehab done on Main Street is working.

Fiscal Officer Assistant Joyce Fuerst encouraged all in attendance to consider using the village's ACH process to pay for their water/sewer bills. We are having some issues with delivery of utility bills thru the postal service.

Village resident Gene Warnecke appreciated that the village is looking into hiring summer help. He noted that the village has always prided themselves on the beautification of the village and he would like that to continue.

Council President Brian Inkrott stated that he reviewed the Star Ohio investment plan. This plan pools the various entities invested monies and then invests in securities. The rates thru this plan are currently lower than the CD rates. Sharon will work on moving any potential investment funds into CD's.

Dale Warnecke noted that the street sweeper tires need replaced. An estimate of \$1,825 was presented. A motion was made by Zachary Klausing to replace the tires and it was seconded by Dale Warnecke. Roll being called, vote was as follows:

Inkrott	Aye	Buckland	Aye
Warnecke	Aye	Gerding-Heffner	Aye
Klausing	Aye	Trombley	Aye

RECORD OF PROCEEDINGS

028

Minutes of A REGULAR COUNCIL

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held JANUARY 3 (CONTINUED)

20 23

Zachary Klausing asked if any work was done on the trash and recycling contract. At this time nothing has been done per Mayor Schroeder.

Mayor Schroeder noted that the semi-annual fire board meeting will be held January 10th at 8:00 pm.

The next council meeting was scheduled for Tuesday, February 7th at 7:30 pm.

With no further business at hand, a motion to adjourn was made by Zachary Klausing and seconded by Dale Warnecke. All members were in favor.



Mayor



Fiscal Officer