

RECORD OF PROCEEDINGS

BEAR GRAPHICS 800-325-8084 FORM NO. 10148

Held May 2

2023

On this day the Glandorf Village Council and Board of Public Affairs met in regular session. Calling the meeting to order at 7:30 pm with the Pledge of Allegiance was Mayor Charlie Schroeder with the following members present: Brian Inkrott, Dale Warnecke, Zachary Klausing, Scott Buckland, Kristen Gerding-Heffner and Douglas Trombley. Board of Public Affairs members present were: Chris Recker, Brian Seimet and Derrick Schierloh.

Others present were: Fiscal Officer Sharon Stechschulte, Fiscal Officer Assistant Joyce Fuerst, Village Solicitor Theresa VonSossan, Maintenance Superintendent Mark Kaufman and village residents.

Minutes from the April 4, 2023, regular council meeting was read by Fiscal Officer Sharon Stechschulte. Motion approving the minutes as read was made by Buckland and seconded by Klausing. All members were in favor.

Bills were presented by Fiscal Officer Sharon Stechschulte. Motion approving the bills was made by Inkrott and seconded by Gerding-Heffner. All members were in favor. Warnecke abstained from the K&L bills.

Village Solicitor, Theresa VonSossan, stated that the Planning Commission recommended the zoning change of parcel number 31-530084.000 owned by Elton and Jeanette Schroeder from a R-1 to B-1 on January 28th. At the April 4th council meeting no motion was made regarding this change. In her opinion, some type of action needs to be made on the zoning request or the issue remains tabled and is considered old business. Council clearly has authority to move forward and vote in favor of the zoning change. The planning commission voted 4-1 to recommend the zoning change. A simple majority vote in favor is needed to pass this request. For Council to reject the zoning request they need a vote of 75% against since the planning commission recommended the zoning change from R-1 to B-1, or simply table the matter again.

After some discussion, there was no interest from council to approve the planning commission recommended zoning change. Mayor Schroeder requested a motion to reject the zoning change recommended by the Planning Commission from the January 28th hearing for parcel number 31-530084.000 by owned by Elton and Jeanette Schroeder from R-1 to B-1 for the proposed Christ the King Retreat Center Campus on Resolution #2211. A motion to reject the zoning change was made by Buckland and seconded by Klausing. Roll being called, vote was as follows:

Inkrott	Aye	Buckland	Aye
Warnecke	Aye	Gerding-Heffner	Aye
Klausing	Aye	Trombley	Aye

Members from the Glandorf Lions Club presented an update and handout on their idea for a new canoe/kayak Blanchard River access location on the 22 Acres currently owned by Nancy Warnimont (adjacent to Ted & Kelly Ellerbrock's home on E. Blake St.). They have a contract with Bockrath & Associates to assist in applying for grants. The grant application is due August 11, 2023, and will be awarded March 2024. They are hoping to buy the necessary land with the grant monies. The Lions Club confirmed that the Village of Glandorf will own, operate and provide all the maintenance required. They will continue to provide updates.

The second reading for Ordinance No 1515 was given regarding the zoning change of the Ottawa-Glandorf Athletic Complex on O-G Rd (parcel no.

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Held MAY 2 (CONTINUED)

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31-029020.0000) from R-1 to R-2. A motion was made by Buckland and seconded by Gerding-Heffner. Roll being called, vote was as follows:

Inkrott	Aye	Buckland	Aye
Warnecke	Aye	Gerding-Heffner	Aye
Klausing	Aye	Trombley	Aye

The personnel committee met on April 18, 2023, to discuss the steps needed to update the village personnel policy and procedures manual, the police department Standard Operating Procedures (SOP) manual and any other village policies needed. Mayor Schroeder presented to council a quote from Fishel, Downey, Albrecht & Riepenhoff LLP for an amount not to exceed \$10,000 for all of these items. After completion of the project, the cost is \$200/hr for any updates and/or changes. Motion to approve this quote was made by Warnecke and seconded by Trombley. All members were in favor.

Ward Construction presented the only street bid for 2023 in the amount of \$96,300. A motion was made by Inkrott approving this bid, seconded by Trombley. All members were in favor.

Fiscal Officer Sharon Stechschulte noted that the 2.3 mill tax levy needs to be certified by a resolution with written notice to be put on the November ballot. After council discussion, it was decided to proceed with the renewal of the 2.3 mill tax levy. Village Solicitor Theresa VonSossan noted this resolution needs to be passed as an emergency since there is not enough time to do 3 readings. Mayor Schroeder asked for a motion to dispense and suspend the rules and declare an emergency to pass resolution #2212 to certify the renewal of the 2.3 mill tax levy for village operating expenses. A motion made by Warnecke and seconded by Gerding-Heffner. Roll being called, vote was as follows:

Inkrott	Aye	Buckland	Aye
Warnecke	Aye	Gerding-Heffner	Aye
Klausing	Aye	Trombley	Aye

Inkrott then moved that Resolution #2212 be adopted as read and declared an emergency. The motion was seconded by Buckland. Roll being called, vote was as follows:

Inkrott	Aye	Buckland	Aye
Warnecke	Aye	Gerding-Heffner	Aye
Klausing	Aye	Trombley	Aye

Sharon noted the village is currently earning approximately \$1,500/mo. in interest income as a result of the February 2023 investment reallocation. She will be working on setting up additional CD's to adhere to the staggering of CD's agreed upon by the finance committee in January 2023.

Sharon also explained that after Ag-Pro purchased the business from John Deere, they did not withhold Glandorf city tax from their employee's paychecks. Ag-Pro told all their employees that they had to file 2022 income tax returns to get this money correctly reported to the Village of Glandorf. At this time approximately 30-35% of the employees have done this. Sharon is working with Ag-Pro to get this corrected and to get an estimate of what is unreported at this time. An update will be given at the next council meeting.

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Board of Public Affairs President Chris Recker reported that about 60% of the GIS surveying is complete and then they will identify the fire hydrants. Mark Kaufman has been doing weekly TTHM tests and the levels have dropped considerably since the Village of Ottawa put the second clarifier online. The next reportable TTHM test is next week. There was no update on when Structured Solutions would be doing the required maintenance for 2023. Chris also proposed a quote from Leary Construction for \$12,146.67 to fix the vent cover on the water tower. A motion on this quote was made by Klausung and seconded by Trombley. All members were in favor.

Chad Okuley thanked council for all the time and consideration they put into the Elton and Jeanette zoning change.

Whitney Linhares asked if the Lions Club could hang the yellow German sign sitting in council chambers somewhere in the village and also noted flags in front of the city building are torn and need changed.

Joyce Fuerst reported that the initial training on the ancestry computer was done. She created a step-by-step PowerPoint that will be available for use by village residents after it is reviewed. She also noted that the Fiscal office had complaints about the Sager Subdivision speed limit and that the Liberty Drive needed 35 mph speed limit signs installed. The Village of Glandorf garage sale dates are May 31st and June 1st. This information will be posted on the Daktronics system and on FaceBook.

Police Chief Jared West stated that there has been increased enforcement on Blanchard Avenue and that he will be monitoring the golf cart age limit and speed as warmer weather approaches. He noted that there will be increased presence of the Putnam County K-9 unit in the village. He also stated that there are police equipment grants available and he is looking into these. He is going to start "assigning an inventory number to the police department equipment as part of the village requirement as a public entity and get this information to Sharon and Joyce.

Mayor Schroeder presented the following new business items:

1. The Village of Ottawa passed a resolution to enter into an agreement with the Village of Glandorf transferring the ownership of the waterline on O-G Rd from US 224 to the meter pit on the corporation line to Ottawa. Solicitor, Theresa VonSossan, will review and present her findings at the next council meeting.
2. The Ohio Plan insurance renewal is due by the end of June. This cost approximately \$16,000 last year. Charlie, Sharon, Mark and Fire Chief Dan Warnecke will review the asset listing and values.
3. Reveille presented their summary to the comprehensive steering committee. A meeting was set for July 25, 2023, at 6:30 for Village council to review these findings and decide what steps are next.
4. There is a Planning Commission Meeting on May 6th at 9:00 am to review the Glandorf Telephone and Tom Giesken zoning change requests.

Council President Brian Inkrott stated that he received information from Troy Recker of Bockrath and Associates saying there may be additional state funding allocated to the Ohio Department of Development (ODOD) Building Demolition and

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Site Revitalization grant funds. Council should consider if the village has any ideas on use of these funds.

Kristen provided an update on the village flower project. All the flowers have been planted and will be out soon. They are still looking for additional funding. This information will put on the Daktronics system and FaceBook.

Kristen also questioned how we can make the area around the school safer and if there is any funding available for this. She met with representatives from Glandorf Elementary and Don Horstman with ideas for more crosswalks and signs. The goal is to have this accomplished by the start of the 2023-2024 school year.

The next council meeting was scheduled for Tuesday, June 6th at 7:30 pm.

With no further business at hand, a motion to adjourn was made by Zachary Klausing and seconded by Dale Warnecke. All members were in favor.

Charles R. Schwede

Mayor

Ann Steubert

Fiscal Officer