

RECORD OF PROCEEDINGS

Minutes of A REGULAR COUNCIL

Meeting

BEAR GRAPHICS 800-325-8084 FORM NO. 10148

Held OCTOBER 3

20 23

On this day the Glandorf Village Council and Board of Public Affairs met in regular session. Calling the meeting to order at 7:30 pm with the Pledge of Allegiance was Mayor Charlie Schroeder with the following members present: Brian Inkrott, Dale Warnecke, Zachary Klausing, Scott Buckland, Kristen Gerding-Heffner and Douglas Trombley. Board of Public Affairs members present were: Brian Seimet and Derrick Schierloh. Absent: Chris Recker

Others present were: Fiscal Officer Sharon Stechschulte, Fiscal Officer Assistant Joyce Fuerst, Maintenance Superintendent Mark Kaufman, Police Chief Jared West, Cody Michaud from Weigand Construction and village residents.

Minutes from the September 5, 2023 regular council meeting were read by Fiscal Officer Sharon Stechschulte. Motion approving the minutes as read was made by Buckland and seconded by Klausing. All members were in favor.

Bills were presented by Fiscal Officer Sharon Stechschulte. Motion approving the bills was made by Inkrott and seconded by Warnecke. All members were in favor. Warnecke abstained from the K&L invoice.

The third reading for Ordinance No 1519 prohibiting medical marijuana cultivators, processors and retail dispensaries licensed under Ohio Law from locating and/or doing business within the Village was given. A motion was made by Warnecke and seconded by Gerding-Heffner. Roll being called, vote was as follows:

Inkrott	Aye	Buckland	Aye
Warnecke	Aye	Gerding-Heffner	Aye
Klausing	Aye	Trombley	Aye

The second reading for Ordinance No 1520 was given for the zoning change request for Ellerbrock Enterprises LLC for parcel 31-589010.0000 from R-1 to B-1. A motion was made by Buckland and seconded by Trombley. Roll being called, vote was as follows:

Inkrott	Aye	Buckland	Aye
Warnecke	Aye	Gerding-Heffner	Aye
Klausing	Aye	Trombley	Aye

Cody Michaud from Weigand Construction requested a description/clarification on the 30ft easement that is needed due to the property line for the Liberty drive land being in the middle of US 224. Weigand Construction wants to change the property line to match that of Mercy Health and then the village will retain the 30 ft to the center of US 224. The Village will probably want to file that the 30 ft be a Right of Way of Dedication. Cody also asked if they had to make the drive off Liberty Drive vs off of US 224. Council agreed to keep the drive off Liberty Drive to keep consistent with the Thayte Drive and also to control the traffic off/on of US 224.

Resolution No 2222 approving the recommendation of the finance committee for the newly elected official's salary increases effective January 1, 2024 was approved with a motion by Buckland, seconded by Inkrott. Roll being called, vote was as follows:

Inkrott	Aye	Buckland	Aye
Warnecke	Aye	Gerding/Heffner	Aye
Klausing	Aye	Trombley	Aye

A discussion was held re: allowing food truck/trailers in the village limits and whether any legislation is needed. Ordinance No.1498 was passed 8/4/2020 by

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council outlining the solicitor's guidelines and the permit required. It was agreed further discussion is needed on this subject.

There is still a wording issue on the Waterline Transfer Agreement with the Village of Ottawa. A motion was made by Klausing and seconded by Warnecke to reject the agreement as presented by the Village of Ottawa. All members were in favor.

Trick or Treat was set for Thursday, October 26<sup>th</sup> from 6-7 pm.

A Planning Commission meeting was set for November 4, 2023 at 9:00 to review the updated zoning ordinance presented by Reveille.

The canoe/kayak launch grant application will be reviewed by the State on October 19<sup>th</sup>. We should know the status of this grant by the next council meeting.

There are 4 solicitor interviews with the Personnel committee in October. They are hoping to have a recommendation by the next council meeting.

Sealed bids will be opened on October 12, 2023 for the main street stormwater drainage improvement project. The estimate is \$300,000.

There was an insurance claim reported September 28<sup>th</sup> stemming from a broken forearm at the Glandorf ParkFest. The claim has been turned over to the village's insurance carrier for review and consideration. HAS Claims will handle it appropriately on behalf of the village.

The 2021/2022 fiscal audit has begun. The field auditors should be in the fiscal office mid-October. Sharon will be in the office whenever an auditor is in the office.

Sharon questioned what type of advertising council wanted for the Village's levy renewal that is on the November 7<sup>th</sup> ballot. It was decided to put renewal information on the Daktronics system and on Face Book.

The village's AEP expenses have increased 25% from last year and Dominion Gas is expecting a 16.8% increase. Kristen recommended contacting the Ottawa Chamber of Commerce to see what discounts exist if we join the Chamber.

Sharon presented the following appropriation transfers. A motion was made by Buckland and seconded by Gerding-Heffner. All members were in favor.

## **GENERAL FUND - for misc operating supplies**

### **From:**

1000-110-500	Capital Outlay - Police	\$1,250.00
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### **To:**

1000-110-420	Operating Supplies – Police	\$1,250.00
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## **GENERAL FUND - for updated zoning ordinance and fiscal/police policies**

### **From:**

1000-563-590	Capital Outlay - Refuse	\$2,500.00
1000-710-590	Capital Outlay - Mayor	\$2,500.00
1000-725-590	Capital Outlay - Clerk	\$5,000.00
1000-730-590	Capital Outlay - Land/Bldg	\$5,000.00
1000-755-590	Capital Outlay - Tax	\$5,000.00

### **To:**

1000-715-390	Other Contractual Services	\$20,000.00
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BPA member Derrick Schierloh informed council of the following:

- a) The BPA, Mark & Joyce met with Greg Bockrath regarding what to do with the information that has been collected. They are looking at a software/app called Active 911. The cost to have this on 4 devices is \$56/yr.
- b) When the water tower mixer was installed we did not have a detailed design plan which is an EPA violation. Work is being done to get this work done and submitted to the EPA.
- c) The letters to village residents explaining that the quarterly TTHM levels exceeded the required EPA levels will go out this week.
- d) The 2022 Consumer Confidence Report had some errors in it. Work is being done to fix these errors.

Mark noted that the TTHM levels were down this week. Ward Construction is scheduled to do the paving projects on Park Avenue and at the Maintenance building by mid-October and leaf pickup will be from October 18<sup>th</sup> – November 22<sup>nd</sup>.

Mark also questioned if residents should get a water discount if they replant their grass. It was agreed that this should be a one-time credit only for new yards.

Police Chief, Jared West, said that he reviewed the updated Police Policy and Procedures manual and that it looked ok. He also mentioned to all present that if they see any suspicious activity to let him know immediately. There have been several reports of increased drug activity in the area. He noted that the internet in the village during SoctoberFest was really bad. Glandorf Telephone may be able to get "boosters" to help with this. Council advised Jared to get some estimates and to see if this can be done only during times of high use/special occasions.

Whit Linahres explained that the Lions Club is interested in updating/overhauling the Park restrooms. Council passed on providing any funds to this project at this time. Whit was advised to make sure he is in contact with the Glandorf Park Board as they are in the process of forming a committee from all the village's organizations. They are working on developing short-term projects, long-term projects, Eagle Scout projects and the best way to combine the resources for all of these projects.

Whit also questioned the junk cars located at 327 N Main Street. Jared delivered a copy of Ordinance No. 1433 to the resident a few months ago but the problem still exists. Mayor Schroeder and Jared will look further into this issue.

Brian Inkrott attended the county Mayor's meeting on September 28<sup>th</sup>. He said the county has a mutual aid agreement in place for the fire departments but not the police departments. Kalida's police chief is looking into this.

Kristen has been receiving complaints about the significant price increase from Werlor Waste Control and Recycling Center. Council recommended that this contract be re-bid before the next council meeting.

The next council meeting is scheduled for Wednesday, November 8th at 7:30 pm due to the Elections being held November 7<sup>th</sup> in the City Building.

With no further business at hand, a motion to adjourn was made by Zachary Klausing and seconded by Doug Trombley. All members were in favor.

Mayor

Fiscal Officer