

RECORD OF PROCEEDINGS

Minutes of A REGULAR COUNCIL

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held NOEVENBER 8

2023

On this day the Glandorf Village Council and Board of Public Affairs met in regular session. Calling the meeting to order at 7:30 pm with the Pledge of Allegiance was Mayor Charlie Schroeder with the following members present: Brian Inkrott, Dale Warnecke, Zachary Klausing, Scott Buckland, Kristen Gerding-Heffner and Douglas Trombley. Board of Public Affairs members present were: Chris Recker, Brian Seimet and Derrick Schierloh.

Others present were: Fiscal Officer Sharon Stechschulte, Fiscal Officer Assistant Joyce Fuerst, Maintenance Superintendent Mark Kaufman, Police Chief Jared West, Glandorf Lions Club representatives, Commissioner Mike Lammers and village residents.

Minutes from the October 3, 2023 regular council meeting were read by Fiscal Officer Sharon Stechschulte. Motion approving the minutes as read was made by Gerding-Heffner and seconded by Warnecke. All members were in favor.

Bills were presented by Fiscal Officer Sharon Stechschulte. Motion approving the bills was made by Buckland and seconded by Trombley. All members were in favor. Warnecke abstained from the K&L invoice.

The third reading for Ordinance No 1520 was given for the zoning change request for Ellerbrock Enterprises LLC for parcel 31-589010.0000 from R-1 to B-1. A motion was made by Trombley and seconded by Inkrott. Roll being called, vote was as follows:

Inkrott	Aye	Buckland	Aye
Warnecke	Aye	Gerding-Heffner	Aye
Klausing	Aye	Trombley	Aye

The sale of the Liberty Drive land to Weigand Construction is complete and recorded. The village does have a right of first refusal on the 30 ft from the property line to the center of US 224 per Village Solicitor, Theresa VonSossan.

The personnel committee made the recommendation to hire Nicholas Gerschutz as the village solicitor effective 1/1/24-12/31/25 at the rate of \$750/month. Trombley made a motion to accept this recommendation with a second received from Klausing. All members were in favor.

Sealed bids for the main street stormwater drainage improvement project were opened October 12, 2023. Hohenbrink Excavating LLC had the lowest and best bid base in the amount of \$292,047.27. A motion to proceed with signing the contract was made by Gerding-Heffner and seconded by Buckland. All members were in favor.

Resolution 2223 was presented to have Council President, Brian Inkrott, sign the contract with Hohenbrink Excavating. A motion was made by Trombley and seconded by Warnecke. Roll being called, vote was as follows:

Inkrott	Abstain	Buckland	Aye
Warnecke	Aye	Gerding-Heffner	Aye
Klausing	Aye	Trombley	Aye

A meeting was held with Republic Services representative Terry Thompson regarding the trash/recycling bid process. He recommended setting up a bid sheet to send out for bid and to start a new contract in April, May, June or August to avoid holidays and potential winter weather. The new contract will be for residents only. Decisions on what exactly the village wants from the trash/recycling hauler need to

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be made before the bid sheets can go out for bid. Discussions will continue. Zach Klausing noted that he would like to see recycling as an option.

Commissioner Mike Lammers was present to encourage residents to apply for a grant from The Building Demolition and Site Revitalization Program. The grant is for blighted, vacant or abandoned commercial and residential buildings on sites that are not brownfields. He advised anyone interested to contact Troy Recker at Bockrath & Associates and/or Ashley at the Commissioner's office.

The District 13 OPWC NRAC board approved the Glandorf Canoe Landing project on October 19th for \$639,860 of which \$479,860 is from the OPWC Clean Ohio Grant and \$160,000 is local funds. The Lions Club anticipates \$110,000 of local funds come in the form of donations. Before the grant agreement can be released, the partial appraisal previously done by the Lions Club needs to be converted to a full appraisal. The cost for this is \$1,500 plus a "desktop" review of \$650. A second appraisal also needs done with a cost of approximately \$3,000. A motion to move forward with the project and council pay the estimated \$5,150 of additional costs was made by Klausing and seconded by Gerding-Heffner. The \$5,150 will go towards the \$50,000 council agreed to contribute to the project at the July 5, 2023 council meeting. All members were in favor.

Sharon presented a list of General Fund appropriation transfers and ask the council members to sign off on them. She noted that the Village of Glandorf's renewal income tax levy passed with 69% for and 31% against. She will be moving \$200,000 from the Ft Jennings State Bank checking to the First National Bank Money Market which is currently earning about 5.7% interest. Most of the extra money is from the sale of the Liberty Drive land. Lastly, she questioned if council would like to have an exit conference on the 2021/2022 audit. It was decided to try to schedule the exit conference in the evening so council can be present if possible.

Work continues on the Waterline Transfer Agreement with the Village of Ottawa. A new agreement has been presented, however, there are a few wording issues. The first is that the water ties in at the intersection of US 224 and Glandorf Road (not Ottawa-Glandorf Road). The second is that there is no need for the easement wording since the water line lays wholly in the Village of Ottawa. Lastly, Charlie will be contacting the EPA to make sure there are no issues with the transfer on their side of things.

Chris Recker made a recommendation to get the Active 911 app on 4 devices (Chris, Brian, Derrick & Mark) at a cost of \$14/yr per device. The fire hydrants & manholes need to be added to the data yet. Trombley made a motion to approve subscribing to this app, Gerding-Heffner seconded this motion. All members were in favor.

Mark noted that the quarterly TTHM levels will be taken yet this week and that Ward Construction completed all their work last week.

Police Chief, Jared West, said that he was contacted by Randy Maag who owns the Foxes apartments. Randy has a tenant who refuses to move his camper off the premises and was wondering if the village could do anything. Council advised Jared that this is an issue Randy would have to take care.

Jared was invited to join the county Special Response Team (SRT). Council agreed that this would be a good thing to align the county agencies. The village will pay for any time and expenses incurred by Jared as a member of the SRT.

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Joyce requested that all village employees review and sign the last page of the newly approved Employee Handbook. The last page should be returned to Joyce to be put into the personnel files.

The status of the junk cars located at 327 N Main Street was questioned by village residents. Jared delivered a copy of Ordinance No. 1433 to the resident a few months ago but the problem still exists. The mayor will be writing a letter advising the resident at 327 N Main Street of the necessary action needed to "clean" up this property or towing of the unlicensed vehicles will begin.

There is a meeting scheduled on November 28th to be led by the Glandorf Park Board to develop short-term projects, long-term projects, Eagle Scout projects and the best way to combine the resources for all of these projects within the Village of Glandorf.

The Glandorf Lions Club will be hosting the Christmas in the Park once again this year. On November 25th after the 4:30 pm mass there will be chili soup and goodies for all children with a performance by The Performing Arts Center.

Dale Warnecke questioned the status of the Liberty Drive lighting issue. Charlie will check with Sarka Electric. Dale also noted that it appears there is farming on the Kuhlman ground extending from the Sager subdivision and east. Dale thought this was not allowed. Charlie will look into the paperwork related to this matter.

The next council meeting is scheduled for Tuesday, December 5th at 7:30 pm.

With no further business at hand, a motion to adjourn was made by Zachary Klausing and seconded by Dale Warnecke. All members were in favor.


Mayor


Fiscal Officer