

RECORD OF PROCEEDINGS

Minutes of A REGULAR COUNCIL

Meeting

BEAR GRAPHICS 800-325-6094 FORM NO. 10148

Held DECEMBER 5

20 23

On this day the Glandorf Village Council and Board of Public Affairs met in regular session. Calling the meeting to order at 7:30 pm with the Pledge of Allegiance was Mayor Charlie Schroeder with the following members present: Brian Inkrott, Dale Warnecke, Zachary Klausing, Scott Buckland, Kristen Gerding-Heffner and Douglas Trombley. Board of Public Affairs members present were: Brian Seimet and Derrick Schierloh. Absent: Chris Recker

Others present were: Fiscal Officer Sharon Stechschulte, Fiscal Officer Assistant Joyce Fuerst, Maintenance Superintendent Mark Kaufman, Police Chief Jared West, Nicholas Gerschutz and village residents.

Minutes from the November 8, 2023 regular council meeting were read by Fiscal Officer Sharon Stechschulte. Motion approving the minutes as read was made by Warnecke and seconded by Inkrott. All members were in favor.

Bills were presented by Fiscal Officer Sharon Stechschulte. Motion approving the bills was made by Buckland and seconded by Trombley. All members were in favor.

Resolution 2224 was presented to have Council President, Brian Inkrott, sign the Deter's Waterline Loop grant application. A motion was made by Warnecke and seconded by Gerding-Heffner. Roll being called, vote was as follows:

Inkrott	Aye	Buckland	Aye
Warnecke	Aye	Gerding-Heffner	Aye
Klausing	Aye	Trombley	Aye

Mayor Schroeder introduced Nicholas Gerschutz who accepted the Village Solicitor position effective 1/1/24. Resolution 2225 was presented to council to hire Nicholas Gerschutz as the new village solicitor effective 1/1/24 at a rate of \$750/month. A motion was made by Klausing and seconded by Gerding-Heffner. Roll being called, vote was as follows:

Inkrott	Aye	Buckland	Aye
Warnecke	Aye	Gerding-Heffner	Aye
Klausing	Aye	Trombley	Aye

Work continues on setting up a bid sheet for the new trash/recycling contract. The goal is to start the new contract in April, May, June or August to avoid holidays and potential winter weather. The new contract will be for residents only.

Resolution 2226 was presented to approve the O-G Road waterline transfer to the Village of Ottawa effective 1/1/24. A motion was made by Warnecke and seconded by Gerding-Heffner. Roll being called, vote was as follows:

Inkrott	Aye	Buckland	Aye
Warnecke	Aye	Gerding-Heffner	Aye
Klausing	Aye	Trombley	Aye

Brian advised council that the full appraisal is being worked on by Larry McCormick from Midwest Appraisal and should be completed soon. This is necessary for the Glandorf Canoe Landing project grant to be released.

Charlie noted that the zoning code updates continue to be worked on by Reville.

Sharon presented a list of General Fund appropriation transfers and asked the council members to sign off on them. She noted that the 2021/2022 audit is complete and an exit conference will be scheduled soon. The village just received paperwork

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that they will having a BWC audit for the year of 2022 soon. Sharon also noted that State is mandating some tax changes that will affect the tax ordinance. More information will be presented in early 2024.

Sharon Stechschulte presented the following temporary appropriations for the first quarter 2024. Motion was made by Scott Buckland and seconded by Zach Klausing approving these appropriations. All members were in favor.

General Fund	\$304,000
Street Constr Maint Fund	\$121,500
State Highway	\$ 4,800
American Rescue Plan Fund	\$ 50,000
Water Operating Fund	\$150,150
Sewer Operating Fund	\$210,600
Storm Water Fund	\$ 17,500
Meter Deposit Fund	\$ 500
Total	<u>\$859,050</u>

Derrick Schierloh noted that the BPA will be meeting the week of December 18<sup>th</sup> to review the contingency plan. Derrick also advised council that the water rates from the Village of Ottawa are increasing 12% in 2024 and the sewer rate is increasing 10%. They will be discussing this at the next meeting as well. Work is still being done to get the Active 911 app active and installed.

Mark noted that the quarterly TTHM levels taken early November were down and should put us below the Ohio EPA required levels.

The dates for Jared’s SRT (Special Response Team) training is March 11 and March 12, 2024 with 100% being reimbursed by a grant.

Joyce requested that all village employees review and sign the last page of the newly approved Employee Handbook. This signed page will be put in each employee’s file. She also passed out a Comprehensive Review book to each council member. All backflow preventers are in for 2023.

The junk car situation located at 327 N Main Street has been taken care of. A special thanks to Meyer’s Auto Towing for assisting in this matter.

The Glandorf Lions Club hosted the Christmas in the Park once again this year. A special thanks to Eddie Duling and Jim Birkemier for leading the Lions Club with this project.

Charlie passed out the Putnam County CIC’s Annual report to all council members. He also checked with Sarka Electric on the Liberty Drive lighting issue. The vendor Sarka Electric purchased the lights from knows there is an issue but there is no resolution yet. Doug questioned if we should “push” Sarka Electric to fix this issue.

Brian noted that Randy Maag who own’s the Fox’s Apartments would like a letter sent from the village to encourage his tenant to remove an unwanted camper. Charlie will work on this. Brian also questioned if any research was done on the farming that appears to be happening on the Kuhlman ground extending from the Sager subdivision and east. Charlie, Sharon & Joyce will work on getting the ordinance/resolutions forwarded to all council members for their review before the next council meeting.

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Kristen attended the meeting scheduled for November 28<sup>th</sup> led by the Glandorf Park Board to develop short-term projects, long-term projects, Eagle Scout projects and to determin the best way to combine the resources for all of these projects within the Village of Glandorf. She said it was a great informational meeting. The next meeting will be in February 2024 and each organization is supposed to bring their wish lists.

Kristen also attended the Putnam County CIC Christmas Party and had a chance to talk to Weigand Construction representatives. They are hoping to have drawings to present to council by late summer/early fall 2024 with a start date of early 2025.

The year-end close out meeting is scheduled for Thursday, December 28th at 7:00 pm.

With no further business at hand, a motion to adjourn was made by Zachary Klausing and seconded by Dale Warnecke. All members were in favor.

  
Mayor

  
Fiscal Officer