

RECORD OF PROCEEDINGS

Minutes of A REGULAR COUNCIL

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held JULY 16 20 24

On this day the Glandorf Village Council and Board of Public Affairs met in regular session. Calling the meeting to order at 7:30 pm with the Pledge of Allegiance was Mayor David Dalrymple. The following members were present: Brian Inkrott, Dale Warnecke, Zachary Klausing, Scott Buckland, Kristen Gerding-Heffner and Douglas Trombley. Board of Public Affairs members present were: Chris Recker and Derrick Schierloh. Brian Seimet was absent.

Others present were: Fiscal Officer Sharon Stechschulte, Fiscal Officer Assistant Joyce Fuerst, Village Solicitor Nick Gerschutz, Maintenance Superintendent Mark Kaufman, Fire Chief Dan Warnecke, Lions Club representatives and village residents.

The minutes from the June 4, 2024 regular council meeting were e-mailed by Fiscal Officer Sharon Stechschulte to all council members. A motion approving the minutes was made by Gerding-Heffner and seconded by Warnecke. All members were in favor.

Bills were e-mailed by Fiscal Officer Sharon Stechschulte. Motion approving the bills was made by Inkrott and seconded by Trombley. Warnecke abstained from the K&L bill. All members were in favor.

The mayor reported that repairs will be starting soon on Shelter House #2. They will be fixing the floor and ceiling and also bricking the columns.

Eagle Scout Davis Maag has sanded and painted the park restrooms. They are open again but still need the new fixtures, mirrors, etc installed. The Lions Club provided the funds for this project.

The Glandorf Park Board recently received news that they have been awarded a grant of \$375,000 for projects at Deters Park. This grant will allow the park board to install cages, bleachers and scoreboards at two new baseball fields plus complete the concession/restrooms.

The paperwork on the canoe/kayak launch has been completed and the project was approved at the July NRAC (District 17 Natural Resource Assistance Council) meeting. There may be some dirt and stone moved in late 2024 with completion not expected until 2025.

Putnam Lawn & Landscaping LLC will be starting soon on the landscaping around the municipal building. Council approved an amount not to exceed \$7,000 at the May council meeting for this project.

Mayor Dalrymple requested approval for Resolution #2234 on the CRA Agreement for Chuck & Lynette Ellerbrock’s new home. Motion to approve was made by Warnecke and seconded by Buckland. Role being called and the vote was as follows:

Brian Inkrott	Aye	Scott Buckland	Aye
Dale Warnecke	Aye	Kristen Gerding-Heffner	Aye
Zachary Klausing	Aye	Doug Trombley	Aye

The mayor reminded the newly elected officials that they need to complete the Sunshine Law requirement ASAP. In accordance with Ohio Revised Code 109.43, all elected officials in Ohio, or an appropriate designee of the elected official's choosing, are required to complete three hours of Sunshine Laws training once during each term in office.

Held JULY 16 (CONTINUED)

20 24

Ohio Auditor of State, Keith Faber, is mandating that all elected officials and employees of municipalities complete training for reporting fraud, waste, and abuse of public dollars training by September 28, 2024. Sharon will forward information on how to complete this.

The mayor asked if any council members had questions on the last draft of the zoning code/update. Food trucks were not included in the zoning ordinance, however, Village Solicitor Nick Gerschutz, is working on an ordinance to clarify this issue. Resident Whit Linahres questioned if there are any restrictions on how many rentals can be allowed in the village. He is recommending that a percentage of homes compared to rentals be included. There will be a public zoning hearing on August 6, 2024 at 7:00 pm as required by law. The first reading will be at the August 6, 2024 council meeting.

The county is scheduled to widen and repave Rd J (Carlings Ave) west to Rd 13. Some of the properties will affect village residents. The mayor requested approval to have the village portion (1,575 ft) also done at this time. The estimate is \$47,857.62. A motion was made by Trombley and seconded by Buckland. All members were in favor.

The O-G Character Academy (Lifewise) filed a request for a building permit. The mayor asked if any council members had any questions/comments about this project. None were made and all members agreed that the building permit should be signed by the mayor.

A motion approving the 2025 budget as presented was made by Inkrott, seconded by Klausing. All members were in favor.

The mayor requested approval on the new village logo (with a few modifications) for the village website. All members were in favor.

The mayor asked council if they wanted to make a \$1,000 contribution to the Putnam County CIC again this year. A motion was made by Klausing, seconded by Warnecke. All members were in favor.

Sharon requested approval to have someone provide training on adding new accounts and funds and reviewing the records retention policy currently in place. A motion was made by Trombley, seconded by Gerding-Heffner to approve the additional training for an amount up to \$500. All members were in favor.

BPA President, Chris Recker, reported that the annual CCR was filed/posted and that the information required for the lead and copper report was ready to be submitted. He applied for a \$45,000 trash pump reimbursing grant and it was approved. The pump will be ordered soon.

Jared questioned the hiring process for a new part-time officer. The mayor and Jared will work on this as needed. Jared also noted that the updated police department policy and procedures were started by Fishel, Downey, Albrecht & Riepenhoff LLP last year but were never completed. The last correspondence was October 2023. Sharon will follow up on this and the status of the contract.

Joyce noted that utility bills can now be e-mailed and encouraged everyone to sign up.

RECORD OF PROCEEDINGS

Minutes of A REGULAR COUNCIL

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held JULY 16 (CONTINUED) 20 24

Mark noted that the master sewer pit pump replacement will be done on August 10, 2024 at 8:30. He is looking for volunteers to help with this. It usually takes about an hour.

Brian requested approval on a change order amount of \$12,617.59 on the Main Street Stormwater Project. Mark reviewed the changes and agreed with them. A motion was made by Gerding-Heffner, seconded by Klausing. All members were in favor. Brian noted that there is a retainage being held for the cracked concrete in front of Glandorf Telephone. Hohenbrinks are supposed to fix in July yet.


Brian also requested that a "Children at Play" sign be placed on Road 11 before entering the village limits so that people slow down before entering the village limits.

Dale questioned if the mayor has been in contact with the Weigand Construction group on the status of their new building. The mayor stated that Weigand is in the process of having the building plans drawn up as the architect had some zoning code questions last week.

Kristen asked if the date for Trick or Treat has been set. Sharon will contact Ottawa to see what they are planning.

The next council meeting was scheduled for August 6th at 7:30 pm.

With no further business at hand, a motion to adjourn was made by Klausing and seconded by Warnecke. All members were in favor.



Mayor



Fiscal Officer